

# ROOM/BARN RENTAL APPLICATION

*Ridgewood Winery*™ www.ridgewoodwinery.com

DESCRIPTION	RENTER (MUST BE 21 YEARS OF AGE)
DATE(S) REQUESTED	
EVENT TYPE/ TIME OF EVENT	/
NUMBER OF GUESTS	
<b>**Please Note**</b>	<p><b>*Ridgewood Winer is located within Ridgewood Farmstead, a Nationally Registered Historic Building and is not Handicap Accessible</b></p> <p><b>*Due to licensing regulations, no outside alcohol can be brought onto Ridgewood Winer/Farmstead Property</b></p> <p><b>*No smoking is allowed anywhere on the property</b></p>
ITEM	NUMBER
NAME	
COMPANY (IF APPLICABLE)	
ADDRESS	
CITY, STATE, ZIP	
PHONE (CELL)	
EMAIL	
<b>WINERY ROOM(S) RENTAL</b>	
(4 HOUR RENTAL)	DOWNSTAIRS PARLOR <b>\$400</b> /DOWNSTAIRS MUSIC ROOM <b>\$300</b>
<b>SPECIAL REQUESTS</b> (ADDITIONAL CHARGES MAY APPLY)	UPSTAIRS MASTER BEDROOM <b>\$300</b> /UPSTAIRS CONF ROOM <b>\$300</b>
RENTAL OVER 4 HOURS	<b>*PARLOR RENTAL DURING PEEK HOURS</b> SAT/SUN FROM 5PM – 8PM – ADDITIONAL <b>(\$100)</b>
OUTSIDE ALCOHOLIC BEVERAGES*	<b>\$100 HR per 2 Staff Members</b> <b>Y / N / BARTENDER (\$100 HR)</b>
<b>WINERY BACKYARD RENTAL</b>	
(WEATHER PERMITTING)	POP UP TENT 16X16 - \$75 HOUR
	PARTY TENT 20x20 (30 pl) <b>\$500</b> PARTY TENT 20x40(50 pl) <b>\$800</b>
TABLES <b>(\$12 EACH)</b> /CHAIRS <b>(\$2 EACH)</b>	PARTY TENTS – PRICING DEPENDS ON SIZE NEEDED
CATERER	#TABLES / #CHAIRS
ENTERTAINMENT	<b>Y / N</b>
	<b>Y / N</b>
<b>OFFSITE BARN RENTAL</b>	
	BARN WEDDINGS (UP TO 100 PPL) <b>\$3000</b>
	BARN EVENTS (Sunday Afternoons - UP TO 4 HOURS) <b>\$600</b>
<b>WEDDING RENTALS ARE FROM</b> <b>FRIDAY (5 :00 PM – 9:00)</b> <b>ALL DAY – SAT</b> <b>PRIOR TO 12 NOON – SUNDAY</b>	<b>ADDITIONAL TENTS:</b> – PRICING DEPENDS ON SIZE NEEDED
OTHER EVENTS ARE SUNDAY AFTERNOONS	<b>BARTENDER (\$150 HR) MIN 2 HOURS</b> (WINE MUST BE PURCHASED THROUGH RIDGEWOOD WINERY, BUT BEER IS RENTERS CHOICE. NO HARD ALCOHOL IS ALLOWED ON THE PROPERTY).
	TABLES/CHAIRS ARE INCLUDED (UNLESS ROUND TABLES ARE REQUESTED)
	PORTA POTTIES ARE INCLUDED (UNLESS POTTY TRAILER IS REQUESTED)
	BRIDAL PARTY CHANGING ROOM IS INCLUDED IN THE COST OF THE WEDDING RENTAL
Caterer -	<b>OTHER COMMENTS:</b>
DJ -	
Cake -	
Decorator-	

Continued on Other Side

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ITEM	COST
RENTAL COST	\$
TRASH REMOVAL	\$
(\$35 FOR EVERY 40 GUESTS)	
SPECIAL REQUESTS/ BARTENDER	\$
TABLES/CHAIRS	
<b>TOTAL</b>	<b>\$</b>
50% NONREFUNDABLE DEPOSIT	\$
PAID CHECK/DATE	#
BALANCE	\$
PAID CHECK/DATE	#
RIDGEWOOD WINERY AUTHORIZED SIGNER	

I agree not to hold Ridgewood Winery™, Ridgewood Estates LLC or any of its members responsible for any injury, property damage, or theft of any kind, nor will I be a part to any legal action against anyone mentioned above. Ridgewood Winery and/or Ridgewood Estates LLC reserves the right to decline any renter based on questionable products and/or services being offered that could in any way harm their reputation.

\*Must be 21 years of age to drink on the premises and all alcoholic beverage consumption will be monitored by Ridgewood Winery. All wine consumption must be purchased from Ridgewood Winery.

\*If the cancelation is prior to six months of the event date, 10% of the deposit will be returned. No refunds will be honored if cancelation is within six months of the event date. Total reimbursement is only offered if agreed upon by both parties within six months prior to the event date.

\*Any Outside Beverages must be purchased and on the premises 48 hours prior to event date and must be served by a licensed bartender hired by Ridgewood Winery. Otherwise, no outside alcoholic beverages are allowed on the property at any time.

Renters Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please make checks payable to Ridgewood Winery and mail to the address below *as soon as possible to reserve your date*. All inquiries should be directed to [events@ridgewoodwinery.com](mailto:events@ridgewoodwinery.com) or call 484-509-0200 / toll free 866-554-7570.